



Showroom Aggregated Sales Report

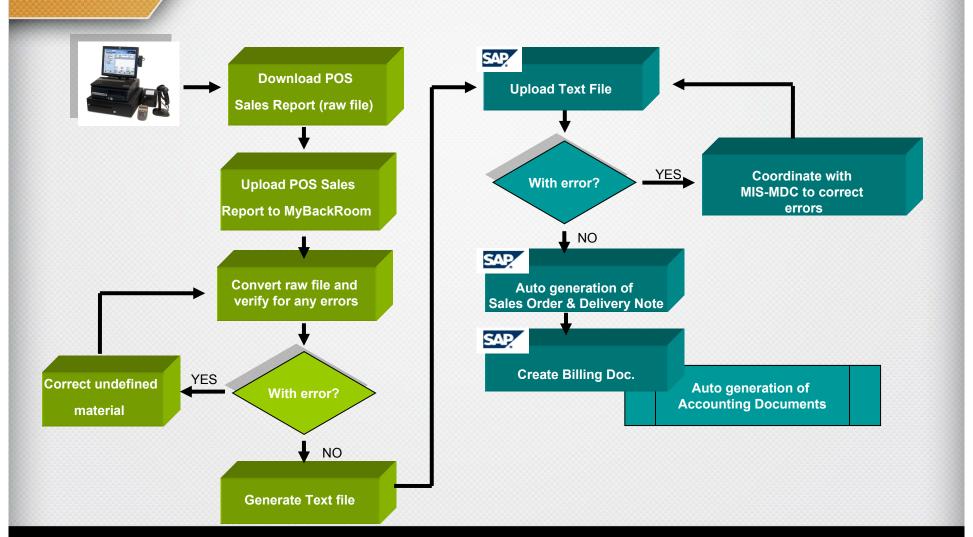
SAP Functional Team & Application Development Team

November 13, 2012, 6:00PM Makati Showroom

Objective

 To automate and speed up the processing of aggregated sales report of showroom

Process Flow



User Guide

Back Room Transaction

Steps

Screen Shots

1. Log-In

1.1 Log-In

Press Log In menu to open the Log-In Form

1.2 User name text field

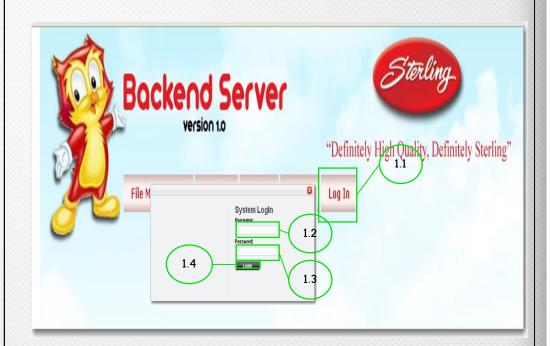
Input username

1.3 Password Text Field

input your password

1.4 Log in Button

After you put all the necessary fields click the log-in button to Enter the Main Menu



Steps

Screen Shots

2. Upload POS Aggregated Sales Report (Raw File)

2.1 Utilities Menu Button

Mouse Over the Utilities Menu to display Utilities Sub Menu

2.2 Upload Old POS Transaction Sales Files

Click the Upload Old POS Trans. Sales Files to open the uploading form of mybackroom



Steps

2.3 Browse

Click this button to browse where the Old Pos Report File was located

2.4 Selection of file form

Select the Old POS Sales Report File

2.5 View of Selected file

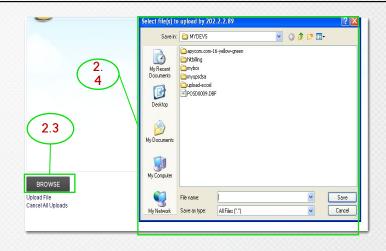
Viewing of file you selected before to upload

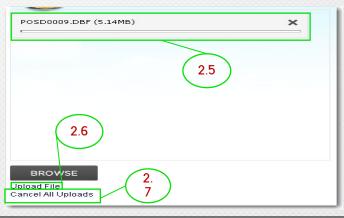
2.6 Upload File Button

Click this button to Upload the Old POS Sales Report File to the database

2.7 Cancel Upload

Press this button to cancel the uploading





Steps

3. Convert Raw File to Aggregated Sales Report

3.1 Transfer The Uploaded Old POS Trans. Sales File

Click this button to open the transfer form

3.2 Transaction Date

Select the date of the uploaded Old POS Trans. Sales Files

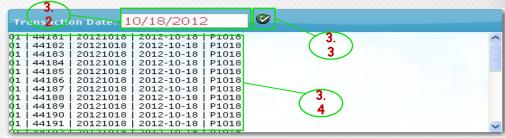
3.3 Transfer Button

Click this button to transfer the uploaded Old POS Sales Files

3.4 Transferred Report file

This confirms that the uploaded file is already transferred and converted to New POS Sales Trans. Files





Steps

4. Generate Text File

4.1 Reports Menu

Mouse Over the Reports Menu to display reports sub menu

4.2 Report Generation

Click the Report Generation button to open the report generation form of mybackroom

4.3 Transaction Date

Input Trans. Date

4.4 Generate Sales Aggregation Report

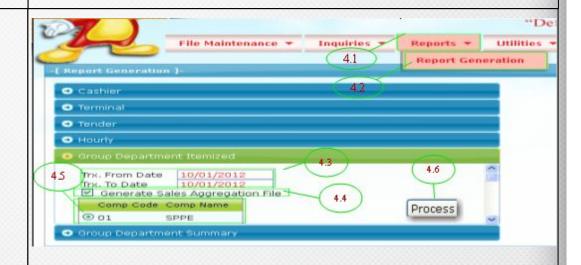
Tick the generate sales report box for the generation the Sales Aggregation File.

4.5 Selection of Company Form

Select company by ticking the radio box

4.6 Process Button

Click the process button to generate the text file that will be uploaded to SAP





Steps

2. Input Parameters

2.1

Input Order Type: ZOSR for showroom

2.2

Input Sales Organization depends on the item such as SPPE, CBS or SLI items.

2.3

Distribution Channel is 10

2.4

Division always C0

2.5

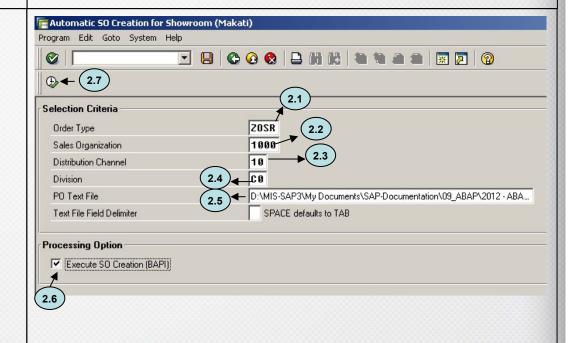
Directory where the text file is save

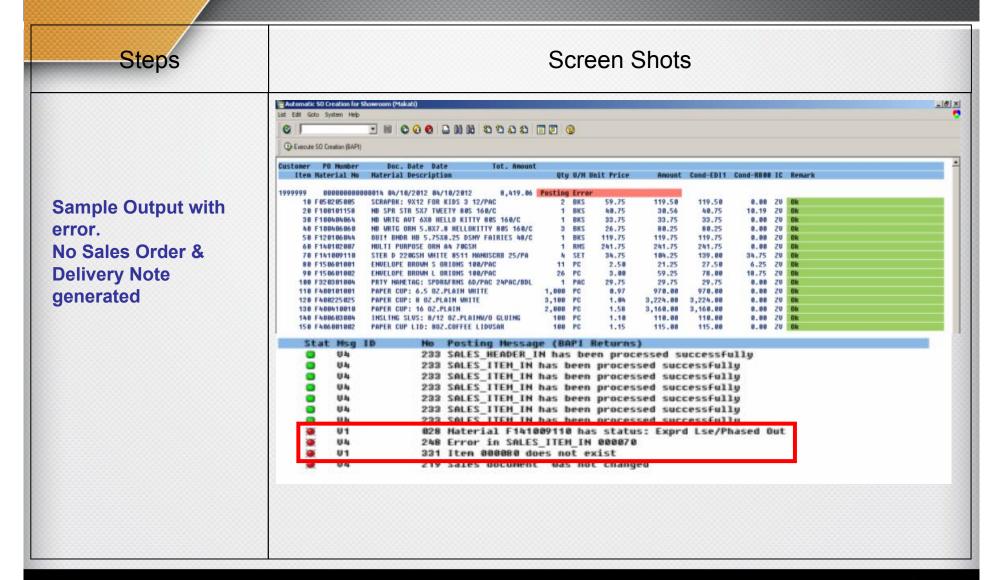
2.6

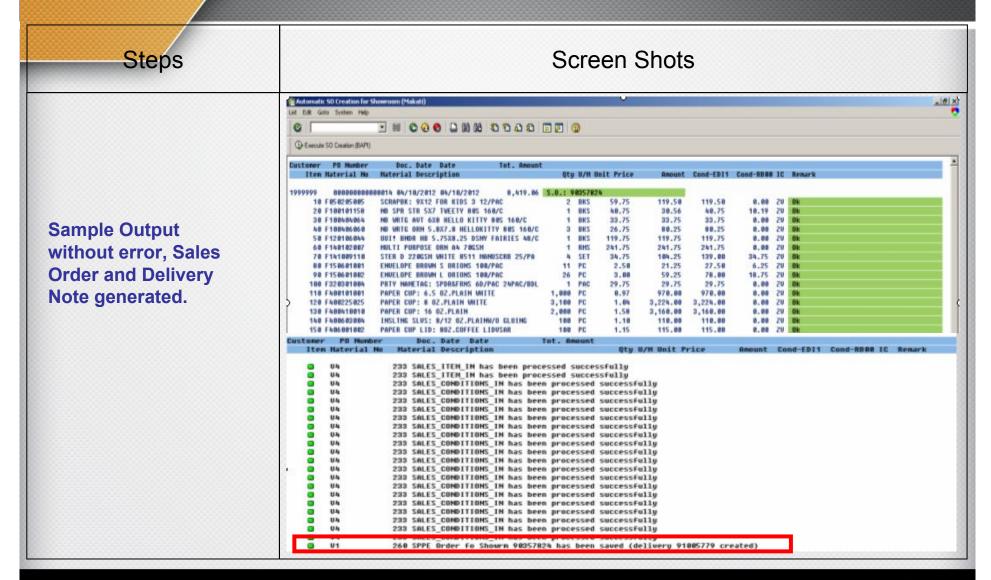
Check the "Execute SO Creation(BAPI)

2.7

Click Execute







THANKYOU!!